**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

You are hereby summoned to attend an ORDINARY MEETING of the Parish Council to be held at **St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ on Tuesday 19th October 2021 at 7:30pm,** to transact the following business:

Signed: Gemma Lake Date: 12th October 2021

Clerk to the Heybridge Basin Parish Council.

**Members of the public and Press are welcome to attend the meeting.**

**Please ensure that all mobile phones are switched to silent for the duration of the meeting.**

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any person attending with the intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Correspondence from Parishioners:**
7. **Correspondence:**
8. Letter from Essex & Herts Air Ambulance Service
9. E-mail from Friends of Heybridge Cemetery
10. **To sign as a correct record the minutes of the meeting held on 21st September 2021. (Appendix 1)**
11. **Finance.**
12. To approve
13. Payment requests for September/October 2021 *(schedule to be circulated).*
14. Receipts for September/October 2021 *(schedule to be circulated).*
15. Accounts for the three months to 30th September 2021 *(documents to be circulated).*
16. **Public Space Protection Order Consultation**
17. To receive an update from Councillor Heubner and agree any action to be taken.
18. **Environmental Agency**
19. To consider the recent correspondence from the Environmental Agency and agree any action to be taken.
20. **Funding**
21. To receive an update from Councillor Sjollema about the Covid-Safe Community Buildings Fund and agree any action to be taken.
22. **Sub Committees**
23. To receive a report from Councillor Schnurr and agree any action to be taken.
24. **Planning Applications**
25. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*
26. **Clerk’s Report**
27. To receive a verbal report from the Clerk about any outstanding matters and to take action as required, to include:
28. Budget Review
29. ECC Locality fund
30. Local Street Improvement Scheme
31. Power Supply and Street light maintenance tenders
32. SLCC and NALC Membership
33. Emergency Planning
34. **Village Plan**
35. To discuss the Brown field sites and agree any action to be taken.
36. **To receive questions from members of the public**
37. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
38. **Daisy Meadow Car Park**
39. To receive an update regarding the tender process and to agree the action to be taken

Provisional Date of Next Council Meeting Tuesday 16th November 2021

Clerk Contact details: clerk@heybridgebasinpc.org.uk

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)